

Orange County Panteras Board Meeting Agenda

8 January 2024, 5:30pm, Zoom Video Conference

Call to Order – Greg at 5:45 pm.

1. **Roll Call** – *Greg*

1) President	Glen Chancellor	<u><i>Present</i></u>
2) Vice President	(Vacant Position)	<u> </u>
3) Treasurer	Roger Banowetz	<u><i>Present</i></u>
4) Secretary	Greg Ford	<u><i>Present</i></u>
5) Member at Large	Jay Stewart	<u><i>Present</i></u>
6) Member at Large	Tom Todak	<u><i>Present</i></u>
7) Member at Large	Steve Buchanan	<u><i>Present</i></u>
8) Guest	Larry Goodnough	<u><i>Present</i></u>

2. **Approval of Last Month's Board Meeting Minutes** – *Greg*

Motion to approve Passed 5 of 6

3. **Staff Reports** -

a. **Treasurer's Report** - *Roger*

December 2023

Beginning Bank Statement Balance 12/1/2023 **\$8,620.52**

Income (only transactions occurring in December)

Ruble Castle deposit – 3 guests	\$60.00
Xmas lunch payments Square – 1 guest	\$57.96
Xmas lunch raffle sales	\$630.00
Gondola cruise payments - 2 guests	\$196.80

Total Income **\$944.76**

Expenses (only transactions occurring in December)

Palooza site deposit OC Parks	\$200.00
Debit card test (Glen)	\$20.01
Gondola Cruise Wine	\$79.24
Reimbursement Xmas lunch raffle gifts (Jay)	\$246.71
Reimbursement Xmas lunch raffle gifts (Tom)	\$247.79
Reimbursement Xmas lunch table center pieces	\$302.50
Reimbursement Xmas lunch Cedar Creek	\$1880.93

Total Expenses **\$2,977.18**

Ending Bank Statement Balance 12/31/2023 **\$6,588.10**

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OCP hosted two events in December, the Christmas Lunch and the Gondola Cruise.

Christmas Lunch – Forty guests registered for the event which was the room capacity. There were 3 complementary unpaid guests. The paid guests generated \$1984 income. The fees from the event location totaled \$2380 for a deficit of \$396. Additional expenses for projector rental, table center pieces and trophies, restaurant gratuity and sales tax totaled \$752. The raffle was financially successful. OCP purchased raffle gifts totaling \$495. Steve Wilkinson made a very generous donation of raffle items. OCP sold \$630 in raffle tickets for a profit of \$135.

Overall, the event netted a \$799 loss. (Reference spread sheet on page 4)

Gondola Cruise – OCP had 14 confirmed guests, which was the capacity of the large gondola. There was one complementary unpaid guest, Joy Singer.

Overall, the event netted a \$15 loss. (Reference spread sheet on page 4)

The Christmas event loss was \$798.91. I recognize we are in a mode to give back to the members which is fine. None the less we need to continue to be vigilant so as to not deplete the reserves to undesirable low levels.

Board member debrief on the event? Personally I thought there were a lot of positives – food was good, portions were large enough that I heard no complaints with portion size, guests seem to like sit down vs. buffet, 3 menu choices was well received, raffle was successful. On the negative side, the room was tight for 40 persons, the rectangular tables were not ideal for mingling, not being acoustically separated from the neighboring party was not the best.

Gayle did mention that her women's group uses Black Gold restaurant and Anaheim Hills Country Club for their meetings. Both offer private rooms which would allow entertainment and / or a PA system.

Roger Banowetz

1 / 5 / 2024

Treasurer **Approved**

Date

Gregory Ford

1 / 5 / 2024

Board Member **Approved**

Date

- b. President's Report - Glen -** / Christmas Party was well received, but we could use more space to mingle. I feel bad we lost money. Gondola Cruise was great, no issues.
- / POCA is now moving Board meeting and President's meeting to an every other month staggered format. This is due to lack of attendance. Not a good sign.
- / Josette told me at Christmas party that she and PCNC would do a mini-rally on their own, due to no interest from OCP and SDP.
- / We have: PI open house March 23
- Gayle will host a summer party at her house.
- Valentine's? I have nothing going, so far. Really looking for help to get something put together.
- Palooza for May.

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- c. **Membership Report** – Greg – current OCP membership is *51* active members.
Last Month was *52*

Expirations - Al Arakawa

New Members - NONE

- d. **Email List Updates** – Greg – *gmail contact list. Greg - mail chimp contact list.*

- e. **Webmaster Report** / OCPanteras.com website – Greg

- f. **Newsletter Updates** – Glen – *Newsletter to be published 1 / 9 /2024*

- g. **POCA Updates** –

Glen -- Chapter President's Conference Call (first Thursday) – see President's Report

Greg – POCA Board Conference Call (second Thursday of the month) –

There was no meetings in December.

5. OCP Current Business -

- a. Upcoming Events

** Palooza May 18, 2024 (Saturday) Greg reserved the park with a \$200 deposit. An event proposal was granted and approved by the park ranger.*

- b. Proposed Future Events Status

** Tech session with High school, Adopt a High school - Larry*

** New Hats and Shirts - Larry*

** Valentine's Day Breakfast*

** PI Motorsports Open House March 23 (Saturday)*

** Temecula Car Show May 4 (Saturday)*

** Gayle's Patio Party*

** Cowboy John in Laguna Beach*

** Steve Wilkinson Open House*

6. OCP New Business -

- a. Glen –

- b. Roger –

- c. Greg –

- d. Jay –

- e. Tom –

- f. Steve -

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g. Guest - Larry -

7. Adjourn at 7:06 pm.

Christmas Lunch 2023									
	Last	First	Attendees	OCP \$55	Non OCP \$60	Method	Square Fee	Date Pd	Net Recd
1	Todak	Tom	2	110.00		Cash		2023-09-11	110.00
2	Lillie	Delvin	2	110.00		Cash		2023-09-11	110.00
3	Stewart	Jay	2	110.00		Cash		2023-09-11	110.00
4	Goodnough	Larry	2	110.00		Square	3.49	2023-09-13	106.51
5	Bornman	Gerry	2	110.00		Square	3.49	2023-09-16	106.51
6	Ford	Greg	2	110.00		Square	3.49	2023-10-04	106.51
7	Singer	Joy	1	0.00		OCP		2023-10-10	0.00
8	Huff	Gayle	2	110.00		Check		2023-10-13	110.00
9	Wright	Bill	2	110.00		Square	3.49	2023-10-20	106.51
10	Bernatzke	Joyce	2		120.00	Square	3.78	2023-10-21	116.22
11	Burr		2		120.00	Square	3.78	2023-11-01	116.22
12	Snyder	Kent	2		120.00	Square	3.78	2023-11-01	116.22
13	Eriksen	Dale	2		120.00	Square	3.78	2023-11-04	116.22
14	Dodson	Henry	2		120.00	Square	3.78	2023-11-07	116.22
15	Gorny	Tom	2	110.00		Square	3.49	2023-11-09	106.51
16	Stewart	Jay	1		60.00	Square	2.04	2023-11-15	57.96
17	Banowetz	Roger	1	55.00		Square	1.90	2023-11-15	53.10
18	Kunishhige	Rod	2	110.00		Square	3.49	2023-11-16	106.51
19	Siess	Ron	2	110.00		Square	3.49	2023-11-20	106.51
20	Chancellor	Glen	2	110.00		Square	3.49	2023-11-30	106.51
21	D'Orazio	Josette	2		0.00				0.00
22	Glen	Guest	1		60.00		2.04	2023-12-08	57.96
Total			40	1,375.00	660.00		52.80		1,984.24
Total OCP + Non OCP guests					2,035.00				
Net guest income					1,984.24			(Paid guests - Square fees)	
Chosen Menu Items				46.00	per pers				
# Guests x menu				1,840.00					
Max # guests			40						
Available Seats			0						
Profit / Loss Analysis									
Net Guest Income				1,984.24					
Guest Related Expenses									
Cear Creek Total			2,380.93						
Projector rental				25.00	incl in Cedar Creek total				
Sales tax @ 8.75%				161.00	incl in Cedar Creek total				
Gratuity @18%				331.20	incl in Cedar Creek total				
Center Pieces				302.50	Gayle				
Larry's Items				235.22					
Total Guest Expenses				2918.65					
Guest Profit / Loss				(\$934.41)	(income - expenses)				
Raffle Analysis									
Raffle gifts Tom			247.79						
Raffle gifts Jay			246.71						
Raffle sales			630.00	actual					
Raffle Profit / Loss				\$135.50					
Event Profit / Loss				(\$798.91)					

Gondola Attendees									
	Last	First	Attendees	OCP \$50	Non OCP \$60	Method	Square Fees	Date Pd	Net Recd
1	Stewart	Jay	2	100.00		Cash		2023-10-18	100.00
2	Singer	Joy (comp)	2	0.00		OCP		2023-10-21	0.00
3	Bornman	Gerald	2	100.00		Square	3.20	2023-10-25	96.80
4	Akkinson	Kristen	2	100.00		Square	3.20	2023-11-21	96.80
5	Burr	Isaac	2	100.00		Square	3.20	2023-11-23	96.80
6	Chancellor	Glen	2	100.00		Square	3.20	2023-11-28	96.80
7	Harris	Bill	2	100.00		Square	3.20	2023-12-16	96.80
Total			14	600.00	0.00		16.00		584.00
Max seats			14						
Avallabile seats			0						
Total OCP + Non OCP				600.00					
Square fees							16.00		
Gross Income				584.00					
Gondola Fee				520.00					
Wine				79.24					
Net Profit (loss)				-15.24					